NORTHEAST COMMUNITY REDEVELOPMENT AGENCY BOARD
June 7, 2011 at 7:00 p.m.
City Hall Board Room, 510 North Baker Street

AGENDA

CALL TO ORDER:

ITEMS FOR NECRA BOARD ACTION/DISCUSSION

1. Approval of Ruthie Watson Park Restroom Building Design  4
2. Approval of NECRA Board Minutes dated March 15, 2011  15

OTHER BUSINESS

ADJOURNMENT

NOTICE: If any person decides to appeal any decisions made at this meeting with respect to any matter considered at this meeting, such person may need a record of these proceedings. For such purpose, a person may need to ensure that a verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: In accordance with the Americans with Disabilities Act of 1990, persons needing a special accommodation to participate in this proceeding should contact Gwen Keough-Johns no later than seven (7) days prior to the proceedings. Telephone (352) 735-7126 for assistance. If hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955-8770 (Voice) for assistance.
MOUNT DORA CITY COUNCIL REGULAR MEETING
June 7, 2011 at 7:00 p.m.
City Hall Board Room, 510 North Baker Street

AGENDA

CALL TO ORDER:
INVOCATION:
PLEDGE OF ALLEGIANCE:
ROLL CALL:
PUBLIC APPEARANCES (7:00 - 7:30 p.m.)
ADJUSTMENTS TO AGENDA

PRESENTATIONS

1. Introduction of Forres Scotland Exchange Students: Kassandra Kertesz and Molly Mullen

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2. Approval of Purchase of Portable Generator from Tradewinds Power Corp.  23
3. Approval of City Council Meeting Minutes dated May 17, 2011  40

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BOARD APPOINTMENTS

If you or someone you know is interested in supporting the City through service on a Board or Committee, please contact Gwen Keough-Johns, City Clerk at (352) 735-7126 or complete an application online at http://www.ci.mount-dora.fl.us/vertical/Sites/%7BB57363BB-8A05-49A7-AE31-DBFCAA44A5EF%7D/uploads/%7BBCE77DD52-3768-4733-9A4F-3B6C084B1CF6%7D.PDF

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OTHER BUSINESS

MEETING NOTICES

ADJOURNMENT

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DATE:       June 7, 2011

TO:         NECRA Board

FROM:       Gus Gianikas, Planning & Development

VIA:        Michael Quinn, City Manager

RE:         Ruthie Watson Park – Restroom Building Design

**Recommendation:** The NECRA Advisory Committee and staff recommend approval of: (1) the attached site plan with the revised location for the restroom building; and, (2) restroom exterior design guidelines: Siding – split rib concrete block; roof style – hip roof; roof material – standing seam metal roof (3) restroom building interior fixtures and finishes: – stainless steel fixtures, tile walls, and painted concrete floor.

**References/Support:** (1) October 2010 - property was purchased; (2) October 2010 – FDOT Safe Routes to Schools grant awarded to City for full funding of Lincoln Avenue Trail in July 2013; (3) January 2011 - information kiosk was installed; (4) February and March 2011 - NECRA AC held public meetings to review conceptual plan and solicit input from neighborhood; (5) March 15, 2011 - NECRA Board approved design for parks subject to restroom building being moved to west side of property and a more aesthetic design; (6) May 10, 2011 - NECRA AC meeting to discuss restroom building design.

**Background/Information:** At their March 15 meeting, the NECRA Board approved the site plan and design elements of the park conditioned upon: (1) relocating the restroom building to the west side of the property; and, (2) more aesthetically pleasing building design.

At their May 10, 2011 meeting the Advisory Committee discussed these two items with the project architect and engineer. The Police Chief and Parks and Recreation Director also provided input. The above recommendations were formulated from discussion at the meeting. The restroom building will be site-built. This is less expensive and better aesthetically than a pre-fab model that was also considered.

Site lighting was also discussed at the Advisory Committee meeting. A lighting plan will include a mixture of overhead cobra lights and antique street lamps similar to Grandview Street north of the site. The lights will be located to have adequate lighting for safety and other considerations. A security camera system will also be installed.
The other major elements of the park are paver walking trail, benches, tables, pedestals along walking trail, sign with park name at or near corner, sidewalk along Grandview Street, antique lamp posts in and around site as needed, electric for on-site decorative lighting, and water supply connection. The elements would be consistent with current Grandview Street design. An information kiosk is included as well as future planned locations of the Lincoln Trail and Lake Express bus stop shelter. The kiosk has been installed near the southwest corner of Grandview Street and Lincoln Avenue. The bus stop shelter will be installed by Lake County Public Transportation Services this summer.

Cost estimates - Costs include site development - $81,500, engineering and architectural construction drawings - $20,500, and restroom building - $25,000 for a total of approximately $127,000. Annual maintenance, operational, materials costs are estimated by the Parks and Recreation Department to be $10,200.

**Attachments:** (1) Site plan; (2) Conceptual Plan and Elevations – showing exterior materials and floor plan; (3) photograph examples of split rib concrete block; (4) photograph examples of standing seam metal roof; (5) photograph of stainless steel fixtures vs. porcelain; (6) minutes of the May 10 NECRA Advisory Committee meeting (draft).
split rib concrete block

split rib concrete block
standing seam metal roof

standing seam metal roof
stainless steel vs. porcelain fixtures in public restroom
NORTHEAST COMMUNITY REDEVELOPMENT AGENCY
ADVISORY COMMITTEE MEETING
Martin Luther King Center
803 Florida Avenue, Mount Dora, FL
Tuesday, May 10, 2011 - 6:00 p.m.

MINUTES

I. CALL TO ORDER:

Having been duly noticed as required by law, Nate Walker, Acting Chairperson, called the meeting to order at 6:10 p.m.

II. ROLL CALL:

PRESENT: Nate Walker, Lorraine Bowman, Donald Harris, Rosa Hickson, Janet Manchon, Gus Gianikas, Assistant Director of Planning and Development, and Rose LaQuaglia Folan, Recording Secretary.

ABSENT: Amy Bolt and J.T. Williams.

Also in attendance were Rob Ern, BESH Engineering; Robert Blaise, Blaise Fiebach & Associates; Pam Wiggins, Green Consulting Group; Mike Latham, Gator Skitch Architects; Chief of Police T.R. Scoggins; and Roy Hughes, Director of Parks and Recreation Department.

III. APPROVAL OF MINUTES:

Ms. Hickson moved to approve the minutes of March 8, 2011. Ms. Bowman seconded the motion and the motion passed unanimously.

IV. WATSON PARK – REVIEW OF CONSTRUCTION DRAWINGS:

Rob Ern, BESH Engineering, opened the presentation advising that recommendations for restrooms and site amenities would be the topics for discussion. He noted that the restroom information, as previously presented, was changed after City Council review and now the restrooms are located 5-feet from the west (side) property line. In response to a question regarding the distance from the restrooms to the proposed Lincoln Trail, Mr. Ern advised that the distance is 25 to 30 feet.

Mr. Ern also discussed the site amenities:
• Picnic tables would be in cast concrete and he suggested they be in a rough aggregate rather than a color.
• Trash receptacles and bike rack would be in a similar style to those already in the area.
• Plaques/monuments need to be discussed to determine the type, mounting, and height.

Regarding the monuments, Mr. Ern advised that currently the request is for nine monuments on the site, and he indicated that a list of honorees will need to be compiled.

Mr. Ern turned the presentation over to Bob Blaise of Blaise Fiebach & Associates for discussion of the restrooms. Mr. Blaise pointed out the importance of being mindful of vandalism and graffiti as issues. He indicated that they have been looking at upscale finishes that would not encourage graffiti. Mr. Blaise also provided handouts with building elevations and colors for the boards' consideration. He concluded his presentation by discussing interior finishes and fixtures. He indicated that stainless steel fixtures and tile floors and walls would be the most durable. Mr. Ern turned the discussion to questions.

Ms. Manchon asked about site lighting. Mr. Ern responded that lighting would be handled similarly to other parts of the city, and he advised that they have also been working with the city’s security consultant regarding the installation of cameras. He pointed out that a sufficient level of lighting would be necessary for the cameras to function properly. Mr. Gianikas commented on the two most common types of lights, cobra lights and acorn décor lights, and he described the difference between the two types.

Chief Scoggins supported the issue that security needs to be a paramount concern regarding public restrooms. He encouraged the use of good lighting and cameras to deter problems.

Ms. Hickson asked if this was the best that could be done for placement of the restrooms. Chief Scoggins responded in the affirmative.

Ms. Bowman asked if the restrooms would be open 24-hours. Chief Scoggins responded that they would be closed from dusk to dawn. Mr. Hughes advised that this is the same as restrooms in the other city parks.

John Neumaier, 601 McDonald #410, asked about the possibility of a security button in the restroom to be used in case of emergency. Chief Scoggins responded that, from a practical standpoint, it would not be possible. He added that with so many people carrying cell phones it may not be necessary. Mr. Neumaier asked if it would be possible to have a sign with emergency phone numbers in the restroom. Chief Scoggins responded positively.

Mr. Harris asked if there are cameras in other city parks. Chief Scoggins responded that they are trying to retrofit them as funding becomes available.

Ms. Hickson indicated that cameras are a reality and she has no problem with them to maintain safety.

Ms. Manchon agreed that good lighting and cameras are a good idea.

Mr. Walker asked the board to move forward with a decision regarding the design of the building. Further board discussion followed.
Ms. Hickson moved to recommend the split rib block building with metal seamed hip roof. Mr. Harris seconded the motion and the motion passed unanimously.

Discussion moved to the building interior and fixtures. General concerns were that they be durable and reasonable to maintain.

Mr. Blaise recommended tile walls and floor and stainless steel fixtures. Mr. Hughes pointed out that the grout in tile floors tends to be a maintenance issue, and he recommended a painted concrete floor with a sand base would be the most durable and easy to maintain.

Mr. Blaise pointed out that stainless steel fixtures may be more expensive but they are more durable. Mr. Gianikas advised that they were used at Gilbert Park and have been there for 15 years.

Board consensus was for tile walls, floor to ceiling, with the recommended concrete floor and stainless steel fixtures. Mr. Gianikas advised the board that their recommendations would be presented to City Council for their review and decision.

Mr. Erm addressed the matter of site plaques by explaining the two types of faces, angle or straight, and showing photographic examples of both as well as mounting and post examples.

Ms. Hickson asked about who would be memorialized with these plaques. Mr. Hughes recommended the board consider more of a “community heroes’ walk” that could include a variety of community activists and leaders both current and past.

Mr. Harris moved to recommend the angle monument face with a square post. Ms. Hickson seconded the motion and the motion passed unanimously.

Before concluding this discussion, Mr. Blaise pointed out the monument sign shown on the handout with the restroom elevations. He advised that the plan is to have the sign in the northeast corner of the park and have the materials mimic the building materials.

General consensus was that the location and materials are acceptable and that the sign should read: Ruthie Watson Park, the address, and include the city logo.

V. MLK BUILDING – REVIEW OF CONCEPTUAL PLANS:

Mr. Gianikas opened the discussion by reminding everyone that this is a different type of discussion because the building remodeling is still in the concept stage not the final details as was the case with Ruthie Watson Park. He added that this discussion would be to give the architect some direction in moving forward with the conceptual designs.

Mr. Erm, who is also involved with this project, explained that Mr. Hughes had suggested that, with the purchase of the properties alongside the building, it might be possible to develop in the city right-of-way in front of the building. He pointed out that the suggestion was received after the concept plans being presented were completed, so that idea is not included.

Mike Latham, Gator Sktch Architects, reviewed the perceived needs for this remodeling: a larger main room, larger kitchen, better restrooms, must keep the stage – ok to enlarge it, want up to five classrooms, parking is a criteria, would also like an outdoor covered area.
Mr. Latham pointed out that in all the schematics presented the shell of the current building remains the same; the restrooms, kitchen and entrance area are all gutted to create an open area to accommodate 150 people at tables or 300 people in theater-style seating, but this requires finding a new home for the restrooms and kitchen. Mr. Latham went over the main points of all three of the designs he presented.

During general discussion the main areas of comment and concern were:
- The restrooms and kitchen need to be close to, and visible from, the main room.
- The center needs to be multi-purpose and suitable for all ages – children, adults and seniors.
- Members of the community support saving the existing stage.
- Preference is for one large building with an open area, kitchen, restrooms, etc. rather than separate buildings.
- Vacate Florida Avenue right-of-way in front of proposed land to be purchased, for parking or to allow forward expansion of the building, is a consideration.

The discussion turned to a project budget. Mr. Latham indicated that a general cost range to consider would be $120 to $200 per square foot. Mr. Gianikas advised that a budget has not been set. He advised he could have budget numbers for the June meeting, which would help the Committee give more direction for the design. Mr. Latham indicated that he would be meeting with Mr. Hughes and making changes for further discussion at the next meeting.

As a result of this discussion, the next meeting was scheduled for Tuesday, June 14, 2011.

Prior to adjournment, Mr. Walker requested that everyone observe a moment of silence.

VI. ADJOURNMENT

Ms. Manchon moved the meeting be adjourned. Ms. Hickson seconded the motion. There being no further business, Mr. Walker adjourned the meeting at 8:55 p.m.

Amy Bolt, Chairperson
Mount Dora NECRA – Advisory Committee

Gus Gianikas, AICP
Assistant Planning & Dev. Dir.
Having been duly advertised as required by law, Mayor Melissa DeMarco called the regular meeting of the Mount Dora City Council to order at 7:46 p.m. on Tuesday, March 15, 2010.

PRESENT: Mayor Melissa DeMarco, Vice-Mayor Bob Thielhelm, Vasco Watters Janet Coffman, Dennis Wood and Jim Yatsuk; City Manager Michael Quinn, City Attorney Cliff Shepard and City Clerk Gwen Keough-Johns

NOT PRESENT: Council Member Tom Eppich

ALSO PRESENT: Planning & Development Director Mark Reggentin, Police Chief Randy Scoggins; Deputy Police Chief Ron Rauth, Acting Fire Chief Skip Kerkhoff, Finance Director Jim Williams, Public Works Director Gary Hammond, Acting Parks & Recreation Director Roy Hughes, Human Resources Director Ken Bloom, Library Director Stephanie Haimes

ITEMS FOR NECRA BOARD ACTION/DISCUSSION

1. Approval of Conceptual Plan for Ruthie Watson Park

Mr. Gianikas gave a brief history of Ms. Watson’s participation in and service to the community. The request is for approval of a conceptual plan for a park located on the SW corner of Lincoln and Grandview, designed to be a passive park with open space. If approved tonight, staff is requesting to move forward with construction drawings. The goal would be to have the park constructed during the current fiscal year.

The NECRA Advisory Committee and staff recommend approval of the attached conceptual plan for Watson Park including restroom facilities and requesting permission to proceed with construction drawings. The Parks and Recreation Advisory Board and staff recommend approval of the conceptual plan provided for Watson Park without the restroom facilities.

The NECRA Advisory Committee voted unanimously to include the restrooms but the Parks and Recreation Advisory Board had some concerns with regard to maintenance of additional facilities. Consultants are present from BESH, Green Consulting and from the Advisory Committees.

Mr. Thielhelm moved to approve the request. Ms. Coffman seconded the motion.

Mr. Wood asked how much cost is added to the project with restroom facilities and Mr. Gianikas said approximately $25,000. Mr. Quinn said the project would be paid out of NECRA funds.

Mayor DeMarco mentioned safety and placement of the restroom. She said if there is a restroom it needs to be positioned to be clearly visible and she is concerned about safety for children.
Typically, restrooms are positioned in regional parks rather than passive parks. She suggested waiting to see if a need arises for the restroom but this type of construction would be more appropriate in a more regional park.

Police Chief Scoggins weighed in with regard to restrooms in passive parks. He said they are problematic at best and this being such a small park, there probably is no great need for a restroom. He said public restrooms are difficult to police and sometimes people are drawn into public facilities for the wrong reasons.

Mr. Wood was in agreement with concerns expressed with regard to a restroom in Watson Park.

Mr. Thielhelm said the bathroom area should be stubbed out for future construction if deemed necessary. He pointed out there are bathroom facilities in Child’s Park which is about the same size but Mayor DeMarco said Child’s Park restroom is a visitor’s center. She also pointed out that Child’s Park is not a neighborhood park.

Ms. Coffman asked about having the restroom front on Grandview Street. Mr. Gianikas said the idea was not to block sight into the rest of the park with bathroom construction.

Mr. Quinn said this facility was reviewed at the department staff meeting and it is believed that this park is best served by having landscaping and other features besides restrooms.

Mayor DeMarco asked if the restroom is at least stubbed out, rather than having it along Grandview or Lincoln, she would prefer location toward the west end of the park in order not to block view into the park and to be close to the Lincoln Trail and bus stop.

Mr. Green noted the placement of the restroom was chosen because of bus patrons.

Mr. Nate Walker, NECRA Board Member, said Ruthie Watson would want the job completed in one phase. He said the subject area is a commercial district and the Ruthie Watson Park will be a hub in the Northeast commercial district. He encouraged City Council to go ahead and place the restroom. If it is decided to relocate the facility because of safety reasons, Mr. Walker would be supportive.

Mayor DeMarco asked when the trail would be placed in that area and Mr. Gianikas said in approximately two years, grant is eligible July 2013.

Mr. Hughes said the real concern of the Parks and Recreation Advisory Board was the restroom and facilities of that size tend to be targets for vandalism.

Mayor DeMarco said it is not uncommon to have park areas without restroom accommodations.

Mr. Yatsuk would defer to the NECRA Advisory Board with regard to the restroom.
Mr. Duane Booth, BESH Engineering, clarified the restroom included in the packet is one of the most vandalism proof pre-fabricated restrooms available. The amount included in the bid is for a site built restroom that would be more aesthetically pleasing. Ms. Rosie Hickson, 731 E 12th Avenue, spoke in support of a restroom in the Ruthie Watson Park.

Mr. JT Williams, Sugaboo’s BBQ, stated his business has been in the same location for more than ten years. He said with plans for the trail, Ruthie Watson Park would be a nice place for public restrooms.

Mr. Thielhelm amended his motion to locate the restroom facility in an area not blocking view into the park from Lincoln and Grandview, but in the clear line of site for police view. The motion and second was approved unanimously.

Mr. Gianikas noted there will be elements of detail presented to City Council throughout the process of developing the park.

2. Approval of NECRA Board Minutes dated November 16, 2010

Mr. Thielhelm moved to approve the minutes. Mr. Watters seconded the motion. The motion was approved unanimously.

ADJOURNMENT

The NECRA was adjourned at approximately p.m. City Council meeting was resumed.

Melissa DeMarco, Mayor

Gwen Keough-Johns, City Clerk
DATE: June 7, 2011

TO: Mayor and City Council

FROM: Jim Williams, Finance Director

VIA: Mike Quinn, City Manager

RE: Simpson Cove Dock Project

**Recommendation** – Approve the change order for C-Scape Construction Company in the amount of $14,199.50.

**Budget Impact** – No increase in project budget. There is $69,475 remaining in this project.

**Background** – C-Scape Construction Co. was awarded the contract for providing the material as a direct purchase and to construct the dock. This change order is necessary to provide for minor changes in materials and to fix some ramp issues. The biggest cost, $9362.50, or 66%, was for an insurance policy required by DEP and St. Johns River Water Management District.

Attachments: C-Scape Construction Co. Change Order.
CHANGE ORDER – PURCHASE ORDERS

Today’s Date: May 11, 2011  Original PO Number: 43614

Contractor: C-Scape Construction Co.  Project Name: Simpson Cove

Original PO Amount: $36,720.00  Net $ Change in PO to Date: 0

The following change(s) are requested to the purchase order amount (net, not total):

<table>
<thead>
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<th>Incr.</th>
<th>Qty</th>
<th>Unit Price</th>
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Reason for Purchase Order Change:

See attached consolidated change order from Contractor with approvals of the City of Mount Dora. All items approved by Architect. Net increase to purchase order is $14,199.50

New Purchase Order Total with Change Order: $50,919.50
All back-up documentation must be attached by the originator of this form and forwarded to each approval point. The adjustment will be made to the P.O. and a new updated P.O. will be issued. Approvals required for this change shall be for the total amount of the P.O. not just the amount of the change. Any changes to the P.O. of more than the 5% must bear the approval of the highest authority for the total amount, not just the single change. Incremental changes are not allowed to bypass the higher authority approval. Signature below is approval for this change to be made.

<table>
<thead>
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<td>Division Head (up to a total value of $500)</td>
<td>Department Head (up to a total value of $3,000)</td>
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<tr>
<td>City Manager (up to a total value of $25,000)</td>
<td>City Council (over a total value of $25,000)</td>
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## CITY OF MOUNT DORA - CONTRACT CHANGE ORDER

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<tr>
<th>Item No.</th>
<th>Item/Description of Changes</th>
<th>Qty Change +/-</th>
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<th>Increase ($XXX.XX)</th>
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<td>Material change from 4x6 to 6x6 post for fixed dock.</td>
<td>N/C</td>
<td>$</td>
<td>$</td>
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<td>2</td>
<td>2x6 frame change to 2x8 and put strings and on 16&quot; centers which add additional lumber and decking screws.</td>
<td></td>
<td>$</td>
<td>340.00</td>
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<td>3</td>
<td>Install floating turbidity barrier</td>
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<td>500.00</td>
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<td>4</td>
<td>Excavate and relocate concrete bags to install 6x8 piers/Excavate some spaces to 3'-4&quot; in ground.</td>
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<td>$</td>
<td>1,500.00</td>
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<td>5</td>
<td>Boat ramp slab, cut section out for fix dock alignment and prep, form and finish a 4&quot;-6&quot; thick approach to fix dock. (Two part pour) One: for boat ramp section. Second: for approach to fix dock.</td>
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<td>Decking material change to Azek composite</td>
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### Contract Summary - Contract Value and Contract Time

- **Contract Value prior to Change Order**: $36,720.00
- **Net Increase/Decrease in Value resulting from this Change Order**: $14,199.50
- **Adjusted Value including this Change Order**: $50,919.50
- **Contract Time prior to Change Order**: 120 Days
- **Net Increase/Decrease in Time resulting from this Change Order**: 0 Days
- **Adjusted Contract Time including this Change Order**: 120 Days

### JUSTIFICATION FOR CONTRACT ADJUSTMENT:

**WANTED**

- Recommended By Engineer/Consultant: Date: 
- Recommended By City Representative: Date: 
- Accepted by Contractor: Date: 
- Approved by Funding Department: Date: 
- Accepted by City (Change Order Authority): Date: 

**REQUIRED DUE TO PLAN CHANGE**

**MANDATED BY LAW**

- Date: 
- Date: 
- Date: 
- Date: 
- Date: 

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CITY OF MOUNT DORA - UNEDITED, 2011  
Page 21 of 77
CITY OF MOUNT DORA
PURCHASING DIVISION
1250 North Highland Street / P.O. Box 176
Mount Dora, Florida 32756-0176
(352) 735-7176 / Fax (352) 735-4789

TO:   C-SCAPE CONSTRUCTION, INC.
       1108 44TH AVENUE NE
       ST. PETERSBURG, FL 33703

TEL#  (727) 553-9411
FAX#  (727) 553-9411

VENDOR # 7493

SHIP TO:
CITY OF MOUNT DORA
JENNIFER SCHWARZ
PARKS DIVISION
900 NORTH DONNELLEY STREET
MOUNT DORA, FL 32757

PURCHASE ORDER
NO. 043614

DATE: 02/03/11

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<th>QTY</th>
<th>UNIT COST</th>
<th>EXTENDED COST</th>
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<td>EA 989 990 MARINE CONST/EQUIP MAINT DOCKS/PIERS/ETC., SIMPSON COVE DOCK PROJECT PER SPECIFICATIONS SET FORTH IN THE BID DOCUMENTS/CONTRACT FOR CITY BID # 10-04-003.</td>
<td>1.0000</td>
<td>36720.00</td>
<td>36720.00</td>
</tr>
</tbody>
</table>

SUB-TOTAL | 36720.00
TOTAL | 36720.00

The Purchase Order Number MUST appear on all Packing Slips and Invoices. Please include Duplicate Invoices/Billing with Each/All Shipments. Thank You.

The City reserves the right to amend, change or cancel this Purchase Order or any part thereof without recourse from the vendor shown. This Purchase Order is void 10 days after the listed delivery date above unless extended by written permission of the City.

Approved By: [Signature]

The City is Tax Exempt Unless Otherwise Represented Above
FL TAX # 85-8012621644C-3
FED ID # 59-6000-380

Page 22 of 77
DATE: June 7, 2011

TO: Mayor and City Council

FROM: Gary Hammond, Public Works and Utilities Director

VIA: Michael Quinn, City Manager

RE: Purchase of Portable Generator – Tradewinds Power Corp

Recommendation:
Staff recommends approval of the attached proposal from Tradewinds Power Corp. in the amount of $43,879 for the purchase of a 56-KW portable generator. We have purchased stationary generators previously through Tradewinds using the FSA piggyback contract.

References/Support:
“Piggyback” Florida Sheriffs Association Contract No. 10-18-0907, Spec #083 Low Bid.

Budgetary Impact:
Funding will come from Lift Station Generator Retrofits (WA0602).

Background/Information:
There are several lift stations throughout the City that do not have generators and some that will never be able to have a stationary generator due to the undersized amount of property at the lift stations. The portable generators that we currently have are the old military generators for which replacement parts are either non-existent or nearly impossible to find. This generator will be dependable and has the capacity to run many lift stations in the City. It has multi-tap capability making it compatible with all lift stations, regardless of the voltage or motor rotations. It can also serve as a backup for the backup generators at the lift stations should we experience a failure. Considering the age and the lack of available replacement parts for our current standby generators, we believe that this would be a sensible and cost effective investment which will help insure the smooth operation of Mount Dora’s Wastewater Collection System.

A requisition will be entered in the P/I system pending Council approval.

Attachment: Quote
  FSA Contract
<table>
<thead>
<tr>
<th>Amount</th>
<th>Description</th>
<th>Each</th>
<th>Extended</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Model TP150 Mobile Generator Base Awarded Tradewinds Generator Set</td>
<td>44,691</td>
<td>44,691</td>
</tr>
<tr>
<td>56 KW (79 KVA) Standby, 50 KW (63 KVA) Prime Power</td>
<td></td>
<td>-13,492</td>
<td>-13,492</td>
</tr>
<tr>
<td>120/208 Volts (reconfigurable), 60 Hz, Three Phase, 0.8 Power Factor</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amp Load Capacity: 94; Load Bank tested.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>56 KW (79 KVA) Standby, 50 KW (63 KVA) Prime Power</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>120/208 Volts (reconfigurable), 60 Hz, Three Phase, 0.8 Power Factor</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amp Load Capacity: 94; Load Bank tested.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>59 KW (58 KVA) Standby, 50 KW (50 KVA) Prime Power</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>120/208 Volts (reconfigurable), 60 Hz, Single Phase, 1.0 Power Factor</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amp Load Capacity: 233; Load Bank tested.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>56 KW (79 KVA) Standby, 50 KW (63 KVA) Prime Power</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>277480 Volts (reconfigurable), 60 Hz, Three Phase, 0.8 Power Factor</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amp Load Capacity: 94; Load Bank tested.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Perkins Diesel engine, Model 1104D-44TG TIER 3 @ 1800 RPM complete With 12 Volt Alternator, Radiator &amp; Gear</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Brushless Single Bearing Alternator with a PMG and three phase sensing Automatic Voltage Regulator &amp; Vibration Isolation Mounts</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Optional Equipment included in above pricing:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wet Battery, Battery Rack, and Battery Cables</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Thermocoxically Controlled Jacket Water Heater</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Duplex electrical conduit mounted inside in a NEMA 3R box with a GFI Duplex Electrical Outlet and wired to the external of the enclosure with a duplex Plug for connection to standard 120vacs, 1ph, 20amp service.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stainless Steel Exhaust Flex, Critical Exhaust muffler and rain cap all mounted and installed into turn hood of enclosure.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1/8&quot; Marine Grade Aluminum Sound Enclosure with vertical discharge air, stainless steel hardware, Keyed alike and removable doors, and Finished Painted a white Standard PPG Powder Coat. Enclosure is rated for an estimated 395psf at 21&quot;</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Three position voltage change over switch mounted in the generator can with one 250amp UL rated generator circuit breaker. This breaker is equipped with a 12vdc shunt trip that is driven from the generator control panel to trip on over load depending upon what position the switch is located in. The load side of the breaker is prewired to one 5 point connection box clearly identifying voltage connection points.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Aluminum, D.O.T. Approved, Dual Torque Spring Axle legal trailer with Electric Brakes, Fenders, Single Sand Shoe in Front and two in the rear, running lights with reverse lights, 2&quot; ball hitch, safety chains, and a 160 gallon Removable aluminum, A Fuel Level Aluminum Fuel cell with a mechanical Fuel Level gauge, tank drain, Tank fill, Suction and return lines, and I beam frame. Two Thumb screws are provided for remote start stop contacts of Transfer Switch</td>
<td>3,480</td>
<td>3,480</td>
</tr>
<tr>
<td>Distribution panels to include two (2) Duplex Receptacle with GFI Trips</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>and breakers, Two (2) non-GFI Duplex Receptacle with Breakers; One (1) 120vacs, 1ph, 30amp, receptacle, 120/240vacs, 1ph, 30amp receptacle, and One (1) 50amp, 120/240vacs, 1ph receptacle.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full load factory test of complete system</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>One complete operation and maintenance manual</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>One Aluminum tongue mounted storage box</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>One spare tire with spindles.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Four (4) 120vacs, 1500 watt, flood lights wired to load center with breaker for each and mounted at each corner on aluminum adjustable poles</td>
<td>1,345</td>
<td>2,690</td>
</tr>
<tr>
<td>One (1) 50 foot long cable and cord set to include connectors for the generator and one (1) 100 amp, 400vacs, Russell Stole connector</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>One (1) 50 foot long cable and cord set to include connectors for the generator and one (1) 200 amp, 400vacs, Russell Stole connector</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sub Total, FOB our warehouse, Miami, Florida</td>
<td>43,879</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ontime Start-up and building load test</td>
<td>Inc.</td>
<td>Inc.</td>
<td></td>
</tr>
<tr>
<td>Delivery to Mount Dora, Fl. Curbside</td>
<td>Inc.</td>
<td>Inc.</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>43,879</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Generator Ratings @ 1800 RPM

<table>
<thead>
<tr>
<th>Voltage</th>
<th>Ph</th>
<th>Hz</th>
<th>Standby Output kW (kVA)</th>
<th>Prime Output kW (kVA)</th>
<th>Standby Max Amp Output</th>
<th>Number of Wires</th>
</tr>
</thead>
<tbody>
<tr>
<td>120/240</td>
<td>1</td>
<td>60</td>
<td>56 (56)</td>
<td>51 (51)</td>
<td>233.33</td>
<td>12</td>
</tr>
<tr>
<td>120/208</td>
<td>3</td>
<td>60</td>
<td>56 (70)</td>
<td>51 (63.75)</td>
<td>194.31</td>
<td>12</td>
</tr>
<tr>
<td>120/240</td>
<td>3</td>
<td>60</td>
<td>56 (70)</td>
<td>51 (63.75)</td>
<td>168.40</td>
<td>12</td>
</tr>
<tr>
<td>277/480</td>
<td>3</td>
<td>60</td>
<td>56 (70)</td>
<td>51 (63.75)</td>
<td>84.20</td>
<td>12</td>
</tr>
</tbody>
</table>

### Standard Generator Set Features

- Perkins Diesel Engine Model 1104D-44TG1 Tier 3
- AC, Single Bearing direct coupled Alternator with Class "H" insulation, sized for 130°C Temperature Rise.
- Control Panel (NFPA/UL Approved) mounted to Alternator with Auto-Start-Stop with access door to allow exterior viewing.
- Emergency Stop Push Button
- Voltage Selector Switch
  - 120/240 V Single Phase
  - 120/208 V Three Phase
  - 277/480 V Three Phase
- Mainline Circuit Breaker
- Engine and Alternator mounted to Aluminum sub base on vibration Isolators.
- Radiator sized for 120°F ambient clearance
- High Coolant Temp., Low Oil pressure safety shutdowns.
- Dry Type Air Cleaner.
- 12-VDC Starter, Engine mounted Battery Charging Alternator, Battery Cables and Rack along with Grounding Strap.
- Weather Protective Enclosure constructed of Marine Grade Aluminum 0.060" thickness, SS Hardware
- White Powder Coat Paint Finish on both sides
- Sound Insulation resistant to high temperatures, fuel and oil
- Hinged / Removable / Keyed Alike Doors
- Residential rated interior mounted exhaust silencer kit
- Vertical radiator and exhaust discharge
- Oil & Coolant Drain Lines with Brass Ball Check Valves
- Thermostatically Controlled Jacket Water Heater
- Starting Batteries
- Automatic Battery Charger 6 Amp 12V Output 115VAC
- Camlocks Connection Box
- 120V Receptacle for Battery Charger and / or Coolant heater.
- Steel or Optional Marine Grade Aluminum Trailer with Spine tire
- DOT approved seal Torsion type Axle 7000 pounds cap.
- Aluminum brake calipers and galvanized rotors
- 200 Gall Aluminum Fuel tank, with keylocking Fuel filler cap and Manual Fuel level Gauge

*Stand by ratings are applicable for the duration of any power outage. No overload is available at these ratings. Prime ratings are continuous per BS 5514, DIN 6271, ISO3096 & IEC 34-1. Overload capacity on prime power ratings is 10% for one hour in each twelve hours of operation. All single phase ratings are based on a 1.0 power factor. Three (3) phase ratings based on a 0.9 power factor. Ratings are established based on 85°F (29°C) and an elevation of 0.00 feet (335 meters). Please consult your Tradewinds representative for information concerning derates for temperature, altitude & humidity.

**Manufactured by:**

Tradewinds Power Corp • 5820 NW 58th Street • Miami, FL 33166 • 800-223-3289 www.tradewindspower.com
Engine Specifications

- Model: Perkins 1104D-44TG1 TIER 3
- Max Power: 86 bhp / 63 Kw at 1800 RPM
- Cubic Capacity: 268.5 in³ / 4.4 L
- Bore & Stroke: 4.13" x 5" (105mm x 127mm)
- Turbocharged Air to Air charge cooled, 4 cylinder in-line.
- Direct injected
- Governor type: Electronic Perkins LCS
- Frequency Regulation: Isochronous, Steady-State ± 0.5%
- Fluids: Oil capacity Total system: 8.67 quarts (8.4 liters)
- Coolant capacity w/ Radiator: 3.38 Gallons (12.8 liters)
- Fuel Consumption US gal. (Liters)/hr: 2.23 (8.43) Prime
- 75% load: 3.18 (12.07) Prime
- 100% load: 4.11 (15.7) Prime
- 100% load: 4.16 (15.77) Standby
- General: Oil Filter - Spin-on type
- Air Filter - Dry element type
- Electrical system: 12V Starter, 65 amps Alternator DC output
- Recommended Battery size: 640 CCA
- Fuel Type: BS 2869: Part 2 1998 Class A2 or ASTM D975 D2

Alternator Specifications

- Marathon Electric
  - Type: Brushless
  - Pole: 4Pole Rotating Field
  - Voltage regulation: ±1.5%, Volts/Hertz, Electronic, EMI filtered
  - Class Insulation: "H" to NEMA MG-1-1.86
  - Rated Temp. Standby: 130°C Rise / 40°C Ambient
  - Coupling: SAE Adapter, Flexible Disc, Direct
  - Load acceptance: One Step, 100% per NFPA 110
- Features
  - Self ventilated drip-proof construction.
  - Superior voltage waveform achieved by a 23 pitch and skewed rotor.
  - Vacuum-impregnated windings with fungus-resistant epoxy for dependability and long-life.
  - Compliance with NEMA, IEEE and ANSI standards for temp. rise.
  - Sustained short-circuit capability enabling down-line circuit breakers to trip without collapsing the generator field.
  - No load to full-load regulation of ±2%.

Control Panel Specifications

- DGC2020
  - Microprocessor Based, Navigation key with large LCD display
  - Event Recording
  - Transfer Switch Control (main failures)
  - SAE J1939 CANBUS Communication
  - Multilingual Capability
  - Suitable for Rental application
  - Remote Communication capability (optional)
- Operational features
  - Alternator Protection: under/over voltage, under/over frequency
  - Engine Protection: Low oil pressure, High coolant temperature, Over speed & over crank, Sender Unit failure, Fuel Leak / Fuel sender Failure, Battery Charger Failure
  - All protections are programmable as Alarms or Pre-alarms
  - Operating Power: Nominal 12-24 Vdc
- Consumption
  - 14.2W run Mode
  - Metering (ample range):
    - Volts, Current, Hz, Watts, VA, PF
  - Oil Pressure, Coolant Temperature, RPM, DC Volts, Fuel Level, Engine running time.
- Engine Control with Timers
  - External remote start input (on or off load)
  - 16 programmable contact inputs.
  - 7 Contact outputs

Generator & Trailer Dimensions

- Generator w/Steel Trailer: 156" (4572) L X 78" (1981.2) W X 88" (2239.2) H
- Generator w/Aluminum Trailer: 180" (3962) L X 78" (1981.2) W X 88" (2239.2) H

One complete set Owners/Operators, Engine, Alternator and Accessory manuals

Specifications are subject to change without notice

Authorized Dealer: 

Manufactured by: Tradewinds Power Corp • 5820 NW 58th Street • Miami, FL 33166 • 800-223-3289 www.tradewindspower.com

TP56-T3Mobile101408
Tradewinds Power Corp

Bid No. 10-18-0907

Specification No. #83
150KW MOBILE GENERATOR PACKAGE
BID AWARD
ANNOUNCEMENT

10-18-0907

PURSUIT,
ADMINISTRATIVE NON-PURSUIT,
UTILITY VEHICLES, TRUCKS & VANS,
& OTHER FLEET EQUIPMENT
Participating Sheriffs Offices & Local Governmental
Agencies of the State of Florida

Coordinated By

The
Florida Sheriffs Association,
Florida Association of Counties &
Florida Fire Chiefs’ Association
MEMO

FLORIDA SHERIFFS ASSOCIATION
P. O. Box 12519 • Tallahassee, FL 32317-2519
PHONE (850) 877-2165 • FAX (850) 878-8665
WEB SITE: www.flsheriffs.org

DATE: October 29, 2010

TO: ALL PROSPECTIVE PARTICIPANTS

FROM: Steve Casey          Lynn Meek          Peggy Goff
      Executive Director    Vehicle Bid Coordinator Vehicle Contract Manager

RE: SHERIFFS’ OFFICES & LOCAL GOVERNMENTAL AGENCIES
    OF THE STATE OF FLORIDA COOPERATIVE BID FOR
    PURSUIT, ADMINISTRATIVE NON-PURSUIT, UTILITY VEHICLES,
    TRUCK & VANS, & OTHER FLEET EQUIPMENT
    Bid No. 10-18-0907

We are pleased to announce that the Florida Sheriffs Association, Florida Association of Counties and Florida Fire Chiefs’ Association has successfully conducted its seventeenth statewide competitive bid for vehicles which includes police pursuit, administrative non-pursuit, utility vehicles, trucks & vans, backhoes, motor graders, agriculture type tractors, skid steer loaders and regenerative air street sweepers. This contract is effective beginning October 29, 2010 through September 30, 2011, as long as vehicles are available through fleet.

Bids will be extended and guaranteed to any and all units of local governments and political subdivisions including, but not limited to, county, local county board of public instruction, municipalities and/or police agencies, other local public or public safety agencies or authorities within the State of Florida. Also, in accordance with the provisions of Chapter 287, F.S., and 60A, Florida Administrative Code, any state agency including the Division of Universities, Department of Children and Family Services, Department of Health, Department of Juvenile Justice and Department of Corrections which elects and is authorized to purchase from a source other than the State of Florida contract is eligible to purchase from this bid.

In addition to the eligible users referenced above and with the consent of the successful bidder(s), purchases may be made under the terms and conditions of this contract by governmental entities located outside the State of Florida. Appropriate governmental entities’ purchasing laws, rules and regulations shall apply to purchases made under this contract.

In order to ensure quality service for our user agencies, we are requesting each of you to notify the Florida Sheriffs Association regarding any problems encountered in working with the awarded dealers. Any issues, including but not limited to, receipt of confirmation of order, delivery problems and communication problems, should be reported to us by e-mail at lmeek@flsheriffs.org. This information will be considered in future bid awards in order to ensure that agencies are receiving the level of service required of dealers who wish to participate in this program.

All interested parties who wish to purchase from this contract may do so by following these simple procedures:

Bid Award Announcement (10-18-0907)
ORDERING INSTRUCTIONS

1. Contact the awarded dealership (see pages 60-67) listed in the zone from which you wish to purchase and advise them of your interest to purchase from Bid No. 10-18-0907. They will assist you with the placement of your order and answer any questions you may have regarding the vehicles purchased through this program. You can only purchase from a dealer who is listed as a winner of one of the four zones for the vehicle you wish to purchase.

Agencies ordering a FORD, GENERAL MOTORS, CHRYSLER, or TOYOTA product, please be advised that you must use the appropriate FIN CODE/FAN CODE for the Florida Sheriffs Association in order to obtain the manufacturer’s concessions. Also, you must use your FIN CODE/FAN CODE as a secondary number. For further assistance call the Fleet Customer Information Center for your appropriate manufacturer.

<table>
<thead>
<tr>
<th>Manufacturer</th>
<th>Type Code</th>
<th>FSA Code</th>
<th>Fleet Center Contact Numbers</th>
</tr>
</thead>
<tbody>
<tr>
<td>FORD</td>
<td>FIN CODE</td>
<td>GE065</td>
<td>1-800-34-FLEET (1-800-343-5338)</td>
</tr>
<tr>
<td>GENERAL MOTORS</td>
<td>FAN CODE</td>
<td>917872</td>
<td>1-800-FLEET OP (1-800-353-367)</td>
</tr>
<tr>
<td>CHRYSLER</td>
<td>FAN CODE</td>
<td>49313</td>
<td>1-800-999-FLEET (1-800-999-3533)</td>
</tr>
<tr>
<td>TOYOTA</td>
<td>FIN CODE</td>
<td>GE159</td>
<td>1-800-732-2798</td>
</tr>
</tbody>
</table>

2. **YOU MUST send a copy of the original purchase order (including FSA’s Contract No. 10-18-0907)** you submitted to the participating dealer by mail or electronically to:

   Florida Sheriffs Association  
   P. O. Box 12519  
   Tallahassee, Florida 32317-2519  
   ATTN: Lynn Meek, Cooperative Bid Coordinator  
   lmeek@flsheriffs.org

3. **Basic information required on all purchase orders** is listed on Page 69 of this Bid Award Announcement. Purchase orders lacking the required basic information listed may result in the delay of placement and/or confirmation of orders. The agency is responsible for obtaining a "Confirmation of Order" from the respective dealership. Dealers are required to complete a "Confirmation of Order" and send it to the purchaser within fourteen (14) calendar days after receipt of purchase order. Purchasers are encouraged to contact the dealer if a "Confirmation of Order" has not been received within a reasonable time frame and request its issuance.

   **NOTE**: Purchasers are reminded that the issuance of a Purchase Order does not in itself guarantee the placement of an order.

4. Agencies which elect to purchase off this contract will incur the following Administrative Fees:  
   - **Pursuit, Administrative Non-Pursuit, Utility Vehicles, Trucks & Vans (Specification #01 thru Specification #40)** – Dealers have included the administrative fee of $75.00 per unit in their bid prices and made it a part of the base unit’s purchase price.  
   - **Trucks starting at with Tilt Cab and Chassis and all Heavy Equipment (Specification #41 thru Specification #85)** – Dealers have included the one-half percent (.005) administrative fee
in the base price and all add options that are listed. The one-half percent (.005) will also be included in any additional equipment (add options) which the dealers quote to the governmental agencies.

5. **In order to ensure quality service for our user agencies, we are requesting each of you to notify the Florida Sheriffs Association regarding any problems encountered in working with the awarded dealers. Any issues, including but not limited to, receipt of confirmation of order, delivery problems and communication problems, should be reported to us by e-mail at lmeek@flsheriffs.org. This information will be considered in future bid awards in order to ensure that agencies are receiving the level of service required of dealers who wish to participate in this program.**

6. Add/delete options might include a superscript listed by the Order Code. The purpose of the superscript is to identify which options correlate to a specific dealer. Superscripts will be a number between 1 and 4, and will correspond as follows:

- 1 = Western zone dealer
- 2 = Northern zone dealer
- 3 = Central zone dealer
- 4 = Southern zone dealer

If a dealer has been awarded more than one zone, they will only have one superscript number assigned, and it will be the lowest numerical number that applies to their awarded zones. For example, if a dealer is awarded the northern and southern zones, their add/delete options for both zones will be represented by a “2” superscript.

**IMPORTANT NOTE:** The manufacturers have announced that they will be producing limited quantities of pursuit vehicles this year and that orders would be processed on a first come first serve basis while quantities last. **To be on the safe side, we are advising all agencies to place their orders for pursuit vehicles as soon as possible to ensure delivery of product.**

The Florida Sheriffs Association's, Florida Association of Counties' and Florida Fire Chiefs' Association's bid award for full size (pursuit and administrative), mid size (pursuit and administrative), utility vehicles, trucks and vans, and other fleet equipment are as follows (zones indicated with a ★ = specification low bid for Bid 10-18-0907):

---

**OVERVIEW OF AWARDED SPECIFICATIONS**

<table>
<thead>
<tr>
<th>Name of Dealership</th>
<th>Type of Vehicle</th>
<th>Zone</th>
<th>Base Price</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FULL SIZE PURSUIT VEHICLES - RWD [POLICE PACKAGE] [Specification #01]</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Duval Ford</td>
<td>Ford Crown Victoria (P7B/720A) ★ Western</td>
<td></td>
<td>$20,884.00</td>
</tr>
<tr>
<td>Duval Ford</td>
<td>Ford Crown Victoria (P7B/720A) ★ Northern</td>
<td></td>
<td>$20,764.00</td>
</tr>
<tr>
<td>Duval Ford</td>
<td>Ford Crown Victoria (P7B/720A) ★ Central</td>
<td></td>
<td>$20,871.00</td>
</tr>
<tr>
<td>Bartow Ford Company</td>
<td>Ford Crown Victoria (P7B/720A) ★ Southern</td>
<td></td>
<td>$20,873.00</td>
</tr>
</tbody>
</table>

**Bid Award Announcement (10-18-0907)**

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Page 31 of 77
BASIC INFORMATION
REQUIRED
ON A VEHICLE PURCHASE ORDER

When filling out a purchase order for a vehicle that is to be purchased under the Florida Sheriffs Association, Florida Association of Counties and Florida Fire Chiefs’ Association Bid No. 10-18-0907, there are certain items of information that must be on the purchase order, or enclosed with the purchase order, so as to minimize the possibility of errors on the order.

This information includes, but is not limited to, the following:

- Date of order
- Purchase order number
- Originator of purchase order
- Name and number (phone & fax) of contact person responsible for receiving “Confirmation of Order” and scheduling of delivery.
- Delivery date required
- Contract number (10-18-0907)
- Contract specification number of vehicle(s), number of vehicles ordered and base price of vehicles
- Type vehicle ordered (i.e. Ford F-150 4x2)
- FIN CODE for the Florida Sheriffs Association (QE065) and your agency’s FIN CODE when ordering FORD products
- FAN CODE for the Florida Sheriffs Association (917872) and your agency’s FAN CODE when ordering GENERAL MOTORS products
- FAN CODE for the Florida Sheriffs Association (49313) and your agency’s FAN CODE when ordering CHRYSLER products
- FIN CODE for the Florida Sheriffs Association (GE159) and your agency’s FIN CODE when ordering Toyota products
- Individual listing of each option ordered under the contract, along with each option cost
- Individual listing of each non-contract option ordered, along with each option cost
- Total cost of vehicle(s)
- Copy of dealer’s quote for non-contract option(s)
- Copy of vehicle(s) specifications (if different from contract specifications)

Inclusion of the above mentioned items will help prevent possible misunderstanding of the order and will assist in any audit of the purchase orders, or vehicles, that may be deemed necessary in the future.
<table>
<thead>
<tr>
<th>Name of Dealership</th>
<th>Type Vehicle</th>
<th>Zone</th>
<th>Base Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACF Standby Systems, LLC</td>
<td>2011 Baldor TS175T</td>
<td>Western</td>
<td>$52,969.00</td>
</tr>
<tr>
<td>ACF Standby Systems, LLC</td>
<td>2011 Baldor TS175T</td>
<td>Northern</td>
<td>$52,969.00</td>
</tr>
<tr>
<td>ACF Standby Systems, LLC</td>
<td>2011 Baldor TS175T</td>
<td>Central</td>
<td>$52,969.00</td>
</tr>
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<td>Ring Power Corporation</td>
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<td>Western</td>
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FLORIDA SHERIFFS ASSOCIATION,
FLORIDA ASSOCIATION OF COUNTIES &
FLORIDA FIRE CHIEFS' ASSOCIATION

150KW MOBILE GENERATOR PACKAGE
SPECIFICATION #83

2011 Baldor TS175T
2011 Caterpillar D150
2011 Tradewinds TP150
2011 Wacker G180

ALL ITEMS FACTORY INSTALLED UNLESS OTHERWISE INDICATED

INSTRUCTIONS: Listed above, you will find the model numbers of the vehicles that will be included in this year’s contract.

1. GENERATOR REQUIREMENTS:
   a. Standby duty rated at 150kwe, 187kva, 8 power factor.
   b. Prime power duty rating 135kwe, 168kva, 0.8 power factor.
   c. Main Breaker shall be equipped with shunt trip.
   d. Generator end shall be Direct coupled to the engine flywheel with a flexible coupling.
   e. Generator shall meet performance class G3 of IEC.
   f. Jacket water heater.

2. ENGINE:
   a. 6 cylinder, water cooled, 1800rpm, diesel engine.
   b. Current emission compliant diesel engine.
   c. Spin on fuel and oil filters.

3. VOLTAGE CHANGE OVER SWITCH & DISTRIBUTION:
   a. Manual 3 position voltage change over switch to select each voltage as specified when the unit is not running.
   b. 1ph 120/240, 3ph 120/240, 3ph 120/208, and 3ph 277/480.
   c. A five point connection shall be provided for ease of connection of load leads.
   d. One 50amp, 120/240vac, 1 ph, twist lock receptacle.
   e. One 30amp, 120/240vac, 1 ph, RV type receptacle.
   f. Two 20amp, 120/240vac, 1 ph, duplex receptacle.
   g. Two 20amp, 120/240vac, 1ph, duplex GFI receptacle.
   h. Each receptacle shall be protected by an individual circuit breaker.
   i. A receptacle shall be provided to power both the jacket water heater and on board battery charger.
   j. Two thumb screw type connection points shall be provided for remote auto start.

4. CONTROLS:
   a. Solid state, microprocessor based generator controls.
   b. Controls shall provide all operating, monitoring and control functions for the generator set. Controls shall provide for auto start/stop functions.
   c. A emergency stop push button will be installed.
   d. A voltage adjustment shall be provided in the panel to adjust voltage in all voltage positions.
   e. A switch shall be provided in the panel to turn all power off in the panel if not being used.

5. ENCLOSURE:
a. Complete diesel engine generator set including control panel, engine starting batteries and fuel tank shall be enclosed in a factory assembled weather protective, sound attenuated enclosure. The sound attenuated enclosure noise level is not to exceed 73 – 75dba @ 21 feet.
b. Oil and water drain lines shall be provided and extend to the enclosure wall with valves for easy service.
c. Critical grade silencer.
d. Companion flanges.
e. Flexible exhaust-flex.
f. Keyed alike lockable doors.

6. IN BASE FUEL TANK TRAILER:
   a. Trailer shall be DOT approved with proper serial number data plate indicating weight capacity minimum of 10,000lbs.
b. Trailer will have dual axles with torque springs to reduce overall height of package.
c. Standard 7 or 5 pin vehicle hitch receiver to be supplied.
d. Trailer will have two rear level jacks with sand shoes and front leveling jack.
e. Trailer will have hydraulic brakes.
f. Trailer will have all necessary safety equipment to include but not be limited to an adjustable and removable pintle hitch, 30 inch safety chains, fenders, lights per DOT, and break away cable.
g. Tires will be minimum load range type "D" (8 ply rating) with matching steel rims. Rims are to be finish painted.
h. Minimum 8 hour capacity at 75% load rating to determine single wall tank size.
i. A mechanical fuel gauge will be provided.
j. Locking fuel cap.
k. Low fuel level alarm.
l. All necessary vents and caps will be provided along with suction, return, and drain points.

7. BATTERY CHARGER:
   a. Battery will be installed in holding container with battery cables.
b. Current limiting battery charger to automatically charge batteries.
c. Charger shall be dual charge rate with automatic switching to boost rate when required.
d. Charger mounted inside generator set package.
e. Fully charged battery will be provided at time of delivery and start-up.

8. START UP & COMMISSIONING:
   a. One (1) day start-up including operational test of equipment showing proper connection of cables with safety issues performed by a factory trained technician. The start up technician will instruct personnel how to operate and maintain the equipment in accordance with the manufacturer's requirements.

9. CONDITIONS:
   a. In addition to equipment specified, each generator shall be equipped with all standard equipment as specified by the manufacturer for this model and shall include but not be limited to the following items:
b. All product shall be new and of current design.
c. Initial filling of oil and antifreeze. (diesel fuel by others)
d. During start-up, the technician shall record the following information and provide to owner for his records:
e. Operating Voltage, Hertz, Phase, and connected load (Amperage). [if any]
f. Package information consisting of Make of generator (Cat, Wacker, or Tradewinds), Model (TJ125 TP20, DP125, etc.), Serial number of complete package, and Start-up date.
g. Written Information consisting of make, model, serial number, and start-up date.
h. Record Engine and Generator Serial numbers.
i. One complete set of operation and maintenance manuals.
j. Two (2) year or 1500 hour standard mobile generator warranty will apply. Generator to be transported to authorized servicing dealer for warranty repair during normal business hours.

10. CONDITIONS

In addition to equipment specified, vehicle shall be equipped with all standard equipment as specified by the manufacturer for this model and shall comply with all EPA Emission Standards and all Motor Vehicle Safety Standards as established by the U.S. Department of Transportation regarding the manufacture of motor vehicles.

The successful bidder shall be responsible for delivering vehicles that are properly serviced, clean and in first class operating condition. Pre-delivery service, at a minimum, shall include the following:

Bid Award Announcement (10-18-0907)
a. Complete lubrication.
b. Check all fluid levels to assure proper fill.
c. Adjustment of engine to proper operating condition.
d. Inflate tires to proper pressure.
e. Check to assure proper operation of all accessories, gauges, lights, and mechanical features.
f. Focusing of headlights.
g. Cleaning of vehicles, if necessary, and removal of all unnecessary tags, stickers, papers, etc. DO NOT remove window price sticker or supplied line sheet.
<table>
<thead>
<tr>
<th>VEHICLE:</th>
<th>TP150</th>
<th>TP150</th>
<th>TP150</th>
<th>TP150</th>
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<tr>
<td>ZONE:</td>
<td>* Western</td>
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<tr>
<td>BASE PRICE:</td>
<td>$44,975.00</td>
<td>$44,775.00</td>
<td>$44,691.00</td>
<td>$44,390.00</td>
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<thead>
<tr>
<th>Order Code</th>
<th>Add Options</th>
<th>All Zones</th>
</tr>
</thead>
</table>
| TP175-M-FS  | Upgrade generator package - 175KW  
Perkins powered, TIER 3 compliant, 120/240 1ph, 120/240-120/208-277/480 3ph, 3 position change over switch, single camlock out box, 300 gal inbase street legal trailer with hydraulic brakes, Lunette hatch. Unit non-proprietary.  | $3,953.00  |
| TJ200-M-FS  | Upgrade generator package - 200KW  
John Deere powered, TIER 3 compliant, 120/240 1ph, 120/240-120/208-277/480 3ph, 3 position change over switch, single camlock out box, 300 gal inbase street legal trailer with hydraulic brakes, Lunette hatch. Unit non-proprietary. | $13,566.00 |
| T300-M-FS   | Upgrade generator package - 300KW  
John Deere or Perkins powered, TIER 3 compliant, 120/240-120/208-277/480 3ph, 3 position change over switch, dual camlock out box, 500 gal inbase street legal trailer with hydraulic brakes, Lunette hatch. Unit non-proprietary. | $14,702.00 |
| T400-M-FS   | Upgrade generator package - 400KW  
John Deere or Perkins powered, TIER 3 compliant, 120/240-120/208-277/480 3ph, 3 position change over switch, dual camlock out box, 1000 amp main breaker, 500 gal inbase street legal trailer with hydraulic brakes, Lunette hatch. Unit non-proprietary. | $57,326.00 |
| TP500-M-FS  | Upgrade generator package - 500KW  
Perkins powered, TIER 3 compliant, 120/240-120/208-277/480 3ph, 20' ISO Container rated at 70thda @ 21', 1000 amp main breaker, 250 gallon tank, street legal trailer. Unit non-proprietary. | $105,874.00 |
| TP600-M-FS  | Upgrade generator package - 600KW  
Perkins powered, TIER 3 compliant, 120/240-120/208-277/480 3ph, 20' ISO Container rated at 70thda @ 21', 1000 amp main breaker, 250 gallon tank, street legal trailer. Unit non-proprietary. | $114,273.00 |
| T1000-M-FS  | Upgrade generator package - specify  
Cummins powered 1000KW, 277/480 3ph, 40' ISO Container rated at 70thda @ 21', 2500 amp main breaker, 500 gallon tank, street legal trailer. Unit non-proprietary. | $250,615.00 |
| TTrailer 3500-FS | Upgrade generator package - specify  
4' x 8', Steel deck, Single axle, Street legal trailer with electric brakes, D.o.t. approved running lights and fenders  | $2,920.00 |

NA
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Bid Award Announcement (10-18-0907)
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<td>BASE PRICE:</td>
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<td>Upgrade generator package - specify</td>
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<tr>
<td>Upgrade generator package - specify</td>
<td>NA</td>
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<tr>
<td>Optional equipment - specify</td>
<td>$1,345.00</td>
</tr>
<tr>
<td>Qty. 2, 1500 watt, telescoping lights mounted to side of portable generator and prewired to load center mounted inside with breaker for each</td>
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</tr>
<tr>
<td>TILT-1-FS</td>
<td>$345.00</td>
</tr>
<tr>
<td>Qty. 2, internally mounted service lights wired to generator set control panel with 0 - 60 min timer</td>
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<tr>
<td>T100PLUG-FS</td>
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<tr>
<td>Qty. 2, 100amp, 3ph, power connector with 10' 600v, SO cable and matching generator connection</td>
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</tr>
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<tr>
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<td>T400PLUG-FS</td>
<td>$8,060.00</td>
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<tr>
<td>Optional equipment - specify</td>
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</tr>
<tr>
<td>Qty. 2, 400amp, 3ph, power connector with 10' 600v, SO cable and matching generator connection</td>
<td></td>
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<tr>
<td>TTRAIL-AUL-FS</td>
<td>$3,480.00</td>
</tr>
<tr>
<td>Optional equipment - specify</td>
<td></td>
</tr>
<tr>
<td>Aluminum street legal trailer for &quot;Type B&quot; units with 180 gallon removable diesel fuel tank, dual torque spring axles, hydraulic drum brakes with reverse brake disconnect</td>
<td></td>
</tr>
<tr>
<td>THREEEL-FS</td>
<td>$8,890.00</td>
</tr>
<tr>
<td>Optional equipment - specify</td>
<td></td>
</tr>
<tr>
<td>12 volt, power rewind cable reel for 3 conductor, 150 amp, 600 Volt, TYPE W cable, 75 foot length, Reel to be used with any above package and includes mounting, wiring of DC motor, and all required accessories. Does not include cable.</td>
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<td>Warranty - specify</td>
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<td>Warranty - specify</td>
<td>NA</td>
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</table>

Bid Award Announcement (10-18-0907)

1779
Having been duly advertised as required by law, Mayor Melissa DeMarco called the regular meeting of the Mount Dora City Council to order at 7:30 p.m. on Tuesday, May 17, 2011.

Chaplain Gordon Robinson gave the invocation and led in the Pledge of Allegiance to the Flag.

**PRESENT:** Mayor Melissa DeMarco, Vice-Mayor Bob Thielhelm, Council Members Janet Coffman, Dennis Wood, Tom Eppich, Vasco Watters and James Yatsuk; City Manager Michael Quinn, City Attorney Cliff Shepard and City Clerk Gwen Keough-Johns

**ALSO PRESENT:** Finance Director Jim Williams, Planning & Development Director Mark Reggentin, Deputy Police Chief Ron Rauth, Deputy Fire Chief Tim Griner, Human Resources Director Ken Bloom, Parks & Recreation Director Roy Hughes, and Library Director Stephanie Haimes

**PUBLIC APPEARANCES**

Mr. Terry Abbott, Merchants Association, extended an invitation to one City Council member and the City Manager to attend the Merchants Association meeting on May 25, 2011 at the Winsor Rose Tea Room, at 5:30 p.m. Mayor DeMarco suggested Mr. Gus Gianikas as CRA representative and Mr. Quinn be asked to attend the Merchants Association meeting.

**PRESENTATIONS**

**Mount Dora Lawn Bowling Club Proclamation**

Mayor DeMarco presented a Proclamation to the Mount Dora Lawn Bowling Club. She recognized Ms. Marita Nierth who won Bronze recognition in 2009 at the Atlantic Rim Championship Games in Johannesburg, South Africa and Mr. Earl Shaner who won Silver recognition in 2011 at the Tiger Bowls World Invitation. Club members Ms. Marita Nierth and Ms. Bobbi Elwell will be bringing additional acclaim to the Mount Dora Lawn Bowling Club and to the City of Mount Dora as members of the United States National Team in the upcoming Atlantic Rim Championships in Papos, Cyprus. Ms. Beth Forbes announced the Lawn Bowling Club Open House scheduled for Saturday, May 21, 2011 at 11:00 a.m.
CONSENT AGENDA

1. Approval to Transfer Funds for Sludge Hauling – Wastewater Treatment Plant 2
2. Approval of Change Order – Well 3 Repair – Water Treatment Plant
3. Approval of Fraud Policy
4. Approval of City Council Meeting Minutes dated April 19, 2011
5. Approval of City Council Workshop Minutes dated April 25, 2011
6. Approval of City Council Meeting Minutes dated May 3, 2011

Mr. Eppich moved to approve the Consent Agenda. Mr. Wood seconded the motion. The motion was approved unanimously.

PUBLIC HEARINGS
ORDINANCES

First Reading of Ordinance 2011-08; Extension of Moratorium on Pain Management Clinics

ORDINANCE 2011-08

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MOUNT DORA, LAKE COUNTY, FLORIDA, EXTENDING A TEMPORARY MORATORIUM FOR ONE HUNDRED AND EIGHTY (180) DAYS ON ACCEPTANCE, REVIEW, PROCESSING, OR APPROVAL OF APPLICATIONS FOR DEVELOPMENT, BUILDING PERMITS, SITE PLANS, DEVELOPMENT ORDERS, AND LAND USE ACTIVITIES WHICH WOULD ALLOW OR PERMIT THE CONSTRUCTION OF PAIN CLINICS OR PAIN MANAGEMENT CLINICS WITHIN THE CITY; EXTENDING A TEMPORARY MORATORIUM FOR ONE HUNDRED AND EIGHTY (180) DAYS ON THE ISSUANCE OF BUSINESS TAX RECEIPTS FOR THE OPERATION OF PAIN CLINICS AND PAIN MANAGEMENT CLINICS; PROVIDING FOR NON-CODIFICATION; PROVIDING AN EFFECTIVE DATE.

Mr. Thielhelm moved to approve the first reading of Ordinance 2011-08 extending the moratorium on pain management clinics. Mr. Yatsuk seconded the motion. The motion was approved by roll call vote.

| Mr. Thielhelm | Yes | Mr. Wood | Yes |
| Mr. Watters | Yes | Mr. Yatsuk | Yes |
| Ms. Coffman | Yes | Mayor DeMarco | Yes |
| Mr. Eppich | Yes | |

Mr. Thielhelm
Final Reading and Adoption of Ordinance 2011-05, Lancaster at Loch Leven PUD Amendment to allow for accessory structures within the platted Lake Maintenance Easement

Mr. Cliff Shepard read Ordinance 2011-05 by title only.

ORDINANCE 2011-05

AN ORDINANCE OF THE CITY OF MOUNT DORA, FLORIDA AMENDING THE TERMS AND CONDITIONS FOR THE PLANNED UNIT DEVELOPMENT OF LANCASTER AT LOCH LEVEN; ALLOWING FOR ACCESSORY STRUCTURES TO BE CONSTRUCTED WITHIN THE PLATTED LAKE MAINTENANCE EASEMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Mr. Thielhelm moved to approve final reading and adoption of Ordinance 2011-05. Mr. Wood seconded the motion. The motion was approved by roll call vote.

| Mr. Watters | Yes | Mr. Yatsuk | Yes |
| Ms. Coffman | Yes | Mr. Thielhelm | Yes |
| Mr. Eppich | Yes | Mayor DeMarco | Yes |
| Mr. Wood | Yes | |

Final Reading and Adoption of Ordinance 2011-06 Amending Section 3.5.21[22] of the Land Development Code – Boat Dock Standards

Mr. Shepard read Ordinance 2011-06 by title only.

ORDINANCE 2011-06

AN ORDINANCE OF THE CITY OF MOUNT DORA, LAKE COUNTY, FLORIDA, AMENDING THE LAND DEVELOPMENT CODE CHAPTER III, SECTION 3.5.21[22] REVISING BOAT DOCK STANDARDS; PROVIDING FOR CONFLICTS, SEVERABILITY AND CODIFICATION AND SETTING AN EFFECTIVE DATE.

Mr. Thielhelm moved to approve the final reading and adoption of Ordinance 2011-06. Mr. Watters seconded the motion. The motion was approved by roll call vote.

| Ms. Coffman | Yes | Mr. Thielhelm | Yes |
| Mr. Eppich | Yes | Mr. Watters | Yes |
| Mr. Wood | Yes | Mayor DeMarco | Yes |
| Mr. Yatsuk | Yes | |
Final Reading and Adoption of Ordinance 2011-07 Country Club of Mount Dora Community Development District Termination

Mr. Shepard read Ordinance 2011-07 by title only.

ORDINANCE 2011-07

AN ORDINANCE PROVIDING FOR A PLAN OF TERMINATION OF THE COUNTRY CLUB OF MOUNT DORA COMMUNITY DEVELOPMENT DISTRICT; PROVIDING FOR CONFLICT AND SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Mr. Thielhelm moved to approve the final reading of Ordinance 2011-07. Mr. Wood seconded the motion. The motion was approved by roll call vote.

| Mr. Eppich | Yes | Mr. Watters | Yes |
| Mr. Wood   | Yes | Ms. Coffman | Yes |
| Mr. Yatsuk | Yes | Mayor DeMarco | Yes |
| Mr. Thielhelm | Yes | |

COUNCIL CONSIDERATION/DISCUSSION OF DEPARTMENTAL TOPICS
CITY MANAGER

Bid Tabulation – Backup Water Supply Well

Mr. Quinn said recently the City Council received an emergency T-CUP from St. Johns River Water Management District. There has been difficulty keeping capacity for reclaimed water.

Three bids have been received in response to a request for Reclaimed Back-Up Supply Well WWTP #2 from Rowe Drilling Company was the lowest bidder at $151,855.00 for a 12” well. Other bids for a 12” well included Applied Drilling Engineering, Inc. at $179,700 and Grosch Irrigation Company, Inc. at $182,990.64.

Mr. Hammond recommends a 12” well. Mayor DeMarco confirmed that Mr. Shepard, City Attorney, would review the agreement to make sure it meets requirements as well as staff ensuring all purchasing requirements are met.

City Council approved the request to award the Backup Water Supply Well Bid Tabulation to Rowe Drilling Company, the lowest bidder pending legal review of the agreement and purchasing requirements being met.

Follow-up Workshop with Mr. Lyle Sumek

The Council agreed to have Mr. Sumek come on a regular City Council meeting date. Mr. Quinn will contact Mr. Sumek to secure either July 5 or July 19, 2011.
Resolution Supporting Sun Rail

City Council asked staff to submit the previously approved support document in response to the request by Mr. T.J. Fish for a Resolution supporting Sun Rail.

BOARD APPOINTMENTS

If you or someone you know is interested in supporting the City through service on a Board or Committee, please contact Gwen Keough-Johns, City Clerk at (352) 735-7126 or complete an application online at http://www.ci.mount-dora.fl.us/vertical/Sites%7BB57363BB-8A05-49A7-AE31-DBFCAAA4A5EF%7D/uploads%7BBCE77DD52-3768-4733-9A4F-3B6C084B1CF6%7D.PDF

New Appointment to CRA Advisory Committee

Mr. Thielhelm is still looking for someone to appoint to the CRA Advisory Committee.

CITY ATTORNEY INFORMATION / REPORTS

OTHER BUSINESS

Mr. Yatsuk mentioned the Blues and Wine Festival at the Lakeside Inn the weekend of May 20, 2011.

Mr. Eppich announced the groundbreaking ceremony on Friday, May 20, 2011, at 9:30 a.m. for renovation of the Library.

Ms. Coffman announced the Community Meeting in District 1 to be held at the MDHS Auditorium on May 25, 2011 at 6:30 p.m.

ADJOURNMENT

There being no further business for discussion, the meeting adjourned at approximately 8:01 pm.

Melissa DeMarco, Mayor

Gwen Keough-Johns, City Clerk
DATE: May 17, 2011

TO: Mayor and City Council

FROM: Mark Reggentin, Planning and Development Director

VIA: Michael Quinn, City Manager

RE: Ordinance 2011-08; Extension of Moratorium on Pain Management Clinics

Recommendation:
Staff recommends approval of the attached ordinance.

References/Support:
Ordinance 2010-17 - Establishing a temporary moratorium on pain management clinics
Ordinance 2011-08 – Extending a temporary moratorium on pain management clinics

Background/Information:
On November 16, 2010 the City Council adopted a temporary moratorium on pain management clinics in order to develop a regulatory framework to govern these types of uses in the City. Although the City has made progress in developing this framework, developments have occurred that require additional time in determining the correct course of action if regulation is to occur at the municipal level. First, the County is examining options for regulation at the county-wide level. This would include municipal governments in the County. In order to avoid conflicts or redundancies, additional coordination will be required. Additionally, the Governor and Attorney General are examining this issue on a statewide basis to determine the extent to which the state government should regulate this type of activity.

Based upon these facts, it would be imprudent to move forward on local regulations until such time as larger governmental entities have determined their level of involvement.

Attachments:
Ordinance 2010-17 - Establishing a temporary moratorium on pain management clinics
Ordinance 2011-08 – Extending a temporary moratorium on pain management clinics
ORDINANCE 2011-08

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MOUNT DORA, LAKE COUNTY, FLORIDA, EXTENDING TEMPORARY MORATORIUM FOR ONE HUNDRED AND EIGHTY (180) DAYS ON ACCEPTANCE, REVIEW, PROCESSING, OR APPROVAL OF APPLICATIONS FOR DEVELOPMENT, BUILDING PERMITS, SITE PLANS, DEVELOPMENT ORDERS, AND LAND USE ACTIVITIES WHICH WOULD ALLOW OR PERMIT THE CONSTRUCTION OF PAIN CLINICS OR PAIN MANAGEMENT CLINICS WITHIN THE CITY; EXTENDING TEMPORARY MORATORIUM FOR ONE HUNDRED AND EIGHTY (180) DAYS ON THE ISSUANCE OF BUSINESS TAX RECEIPTS FOR THE OPERATION OF PAIN CLINICS AND PAIN MANAGEMENT CLINICS; PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR NON-CODIFICATION; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council adopted Ordinance No. 2011-17 on November 16, 2010 to impose a moratorium on (1) all non-exempt activity and actions relating to the acceptance, review, processing, and/or approval of, applications for development, building permits, site plans, development orders, or any other land use activity within the City which would allow or permit the construction of pain clinics or pain management clinics and (2) the submission, processing and issuance of Business Tax Receipts for the operation of pain clinics and pain management clinics; and

WHEREAS, Section 3(c) of Ordinance No. 2011-17 provides for a one-time one hundred and eighty (180) day extension of the moratorium after expiration of the original one hundred and eighty (180) day term; and

WHEREAS, the City Council finds that, although progress has been made during the course of the moratorium, additional time is needed to adequately address the issues regarding pain clinics and pain management clinics that face the City of Mount Dora.

NOW THEREFORE, BE IT ENACTED by the City Council of the City of Mount Dora, Florida as follows:

SECTION 1. Legislative Findings and Intent. The findings set forth in the recitals above are hereby adopted as legislative findings pertaining to this ordinance.

SECTION 2. Extension of Moratorium. The moratorium authorized by the adoption of Ordinance No. 2011-17 of the City of Mount Dora is hereby extended for a period of one hundred and eighty (180) days, until the close of City business, November 11, 2011. All other
provisions of Ordinance No. 2011-17 remain in full effect.

SECTION 3. Severability. It is the intent of the City Council of the City of Mount Dora, and is hereby provided, that if any section, subsection, sentence, clause, phrase or provision of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not be construed as to render invalid or unconstitutional the remaining provisions of this Ordinance.

SECTION 4. Conflicts. Any ordinance or resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5. Non-Codification. The provisions of this Ordinance shall not be included and incorporated within the Code of Ordinances of the City of Mount Dora.

SECTION 6. Effective Date. This Ordinance shall become effective immediately upon the approval of the City Council.

PASSED AND ORDAINED this ___ day of ____________, 2011, by the City Council of the City of Mount Dora, Florida.

Attest:

______________________________
Gwen Johns, City Clerk
City of Mount Dora

______________________________
Melissa DeMarco, Mayor
City of Mount Dora

Approved as to form:

______________________________
Clifford B. Shepard, City Attorney
City of Mount Dora
ORDINANCE 2010-17

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MOUNT DORA, LAKE COUNTY, FLORIDA, ESTABLISHING A TEMPORARY MORATORIUM FOR A MAXIMUM OF ONE HUNDRED EIGHTY (180) DAYS ON ACCEPTANCE, REVIEW, PROCESSING, OR APPROVAL OF APPLICATIONS FOR DEVELOPMENT, BUILDING PERMITS, SITE PLANS, DEVELOPMENT ORDERS, AND LAND USE ACTIVITIES WHICH WOULD ALLOW OR PERMIT THE CONSTRUCTION OF PAIN CLINICS OR PAIN MANAGEMENT CLINICS WITHIN THE CITY; ESTABLISHING A TEMPORARY MORATORIUM FOR A MAXIMUM OF ONE HUNDRED EIGHTY (180) DAYS ON THE ISSUANCE OF BUSINESS TAX RECEIPTS FOR THE OPERATION OF PAIN CLINICS AND PAIN MANAGEMENT CLINICS; PROVIDING EXEMPTIONS; PROVIDING FOR FINDINGS AND INTENT OF ORDINANCE; PROVIDING FOR A POSSIBLE EXTENSION OF THIS ORDINANCE; PROVIDING FOR DETERMINATION OF VESTED RIGHTS; PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR NON-CODIFICATION; PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Article VII, Section 2 of the Florida Constitution and Chapter 166 of the Florida Statutes, the City of Mount Dora is authorized and required to protect the public health, safety, and welfare of its citizens and has the power and authority to enact regulations for valid governmental purposes that is not inconsistent with general or special law; and

WHEREAS, the public health, safety, and welfare is a legitimate public purpose recognized by the courts of Florida; and

WHEREAS, at the Florida Board of Medicine (the "Board") Meeting in December 2008, in Tampa, Florida, the Board cited the "rapid proliferation of pain clinics that may be contributing to increased abuse of controlled substances," and concluded "there may be a need to develop rules and regulations for these clinics to provide oversight related to evaluation and follow up of these difficult patients and help physicians identify persons not seeking care but just pill shopping for narcotics;" and

WHEREAS, the Board further notes that "an average of 7 patients a day are reported as dying of prescription drug overdose in Florida, a number that far exceeds the number dying from illegal drug abuse;" and
WHEREAS, the U.S. Department of Health and Human Services has released data showing prescription drug deaths are now the fourth leading cause of death in the United States; and

WHEREAS, nearby areas in Florida have experienced an influx of so-called pain clinics and pain management clinics; and

WHEREAS, the City Council has heard evidence pertaining to proliferation of pain clinics and pain management clinics in Florida, prescription drug abuse, deaths associated with such abuse, and crimes stemming from such abuse; and

WHEREAS, Florida law enforcement officers have observed criminal activities on and around the properties on which various pain clinics and pain management clinics are located, including but not limited to, illegal sales and trafficking of prescription drugs; and

WHEREAS, the City Council finds it in the best interest of the citizens of the City of Mount Dora to mitigate the negative secondary effects of these businesses by adopting appropriate regulations relating thereto; and

WHEREAS, time is needed in which to research the nature and scope of possible measures of mitigation and regulation of pain clinics and pain management clinics; and

WHEREAS, the City Council deems it in the best interest of the City to enact an ordinance regulating such businesses;

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF MOUNT DORA, LAKE COUNTY, FLORIDA:

SECTION 1. The recitals set forth above are hereby adopted as legislative findings of the City Council of the City of Mount Dora.

SECTION 2. For the purposes of this ordinance, "pain clinic" and "pain management clinic" are defined as meeting the following criteria:

Any clinic, medical practitioner's office, or pharmacy that is not affiliated with a hospital, hospice, or other facility for treatment of the terminally ill in Lake County, Florida; and

a) The primary business purpose of such clinic, medical practitioner's office, or pharmacy is to prescribe or dispense pain medication such as, but not limited to: opioids including fentanyl, hydrocodone, morphine, and oxycodone to individuals; or

b) The clinic, medical practitioner's office, or pharmacy holds itself out through advertising as being in business to prescribe pain medication, including, but not limited to the controlled substances listed in the criteria above, and which clinic, medical practitioner's office, or pharmacy may or may not provide dispensing of pharmaceuticals onsite.
SECTION 3. Temporary Moratorium.

(a) A temporary moratorium is hereby established for a period of one hundred and eighty (180) days from the effective date of this ordinance to research the nature and scope of possible measures of mitigation and regulation of pain clinics and pain management clinics. There is hereby imposed a temporary moratorium on:

1) all non-exempt activity and actions relating to the acceptance, review, processing, and/or approval of, applications for development, building permits, site plans, development orders, or any other land use activity within the City which would allow or permit the construction of pain clinics or pain management clinics; and

2) the submission, processing and issuance of Business Tax Receipts for the operation of pain clinics and pain management clinics.

(b) During the time that this moratorium is in effect, no applications subject to the provisions of this Ordinance shall be accepted or considered for any real property located within the City or for Business Tax Receipts for the operation of pain clinics or pain management clinics.

(c) Notwithstanding the time limit on the moratorium herein established, in the event the City Council finds that additional time is needed for staff to conclude its review of the problems associated with pain clinics and pain management clinics, as defined herein, within the City and the drafting of regulations of those businesses, then the term of this moratorium may be extended for an additional one hundred and eighty (180) days.

SECTION 3. Exemptions. This moratorium shall not affect any business currently operating within the City pursuant to a validly issued Business Tax Receipt until the renewal date of such Business Tax Receipt;


(a) Owner(s) of real property within the City or an expressly authorized agent of such an owner may request a determination of vested rights by following the procedures set forth in Section 2.13 of the City of Mount Dora Land Development Code.

(b) The following categories shall be presumptively vested for purposes of this Ordinance and shall not be required to file an application: All properties subject to an approved Development Agreement that includes a pain clinic or pain management clinic and which has not expired or been terminated. A particular land use classification, however, does not guarantee or vest any specific development rights.

SECTION 5. Severability. If any section, part of a section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason, held or declared to be unconstitutional, inoperative or void, such holding of invalidity shall not affect the remaining portions of this Ordinance and shall be construed to have been the legislative intent to pass this Ordinance without such unconstitutional, invalid or inoperative parts therein; and the remainder of this Ordinance, after the exclusion of such part or parts, shall be deemed to be held valid as if this
Ordinance had been adopted without such unconstitutional, invalid or inoperative part therein. If this Ordinance or any provision thereof, shall be held inapplicable to any person, group of persons, property, kind of property, circumstances, or set of circumstances, such holding shall not affect the application thereof to any other person, property or circumstances.

SECTION 6. Conflicts. Any ordinances or resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 7. Non-Codification. The provisions of this Ordinance shall not be included and incorporated within the City of Mount Dora Land Development Code.

SECTION 8. Effective Date; Repeal or Expiration. This Ordinance shall become effective immediately upon approval of the City Council and shall stand repealed as of 11:59 p.m. on the 180th day after the effective date of the Ordinance, unless repealed sooner or extended by the City Council consistent with the terms of this Ordinance, or upon adoption of an ordinance addressing pain clinics and/or pain management clinics which shall be drafted to protect the health, safety, and welfare of the residents of the City of Mount Dora.

PASSED AND ORDAINED this 11th day of November, 2010, by the City Council of the City of Mount Dora, Florida.

Attest:

[Signature]
Gwen Johns, City Clerk
City of Mount Dora

[Signature]
Melissa DeMarco, Mayor
City of Mount Dora

Approved as to form:

[Signature]
Clifford B. Shepard, City Attorney
City of Mount Dora
DATE: June 7, 2011

TO: Mayor and City Council

FROM: Gary Hammond, Public Works & Utilities Director

VIA: Michael Quinn, City Manager

RE: Approval of Resolution Supporting Florida Department of Environmental Protection (FDEP) Petition to EPA

Recommendation: Staff recommends that City Council adopt a resolution supporting FDEP’s petition to EPA that the Agency rescind its January 14, 2009 “determination” that federally-imposed numeric nutrient criteria (NNC) are necessary in the State of Florida.

References/Support: The Florida League of Cities and the Florida Stormwater Association support FDEP’s efforts to petition EPA to withdraw the federally-imposed numeric nutrient criteria. In addition, they recommend that cities and counties show their support for the FDEP petition by adopting resolutions in support of FDEP. It is expected that utility bills will increase substantially to meet the proposed EPA criteria if not overturned.

Background/Information: In 2008, a Clean Water Act citizen suit was filed against the United States Environmental Protection Agency (EPA), alleging that it had a mandatory duty to adopt numeric nutrient criteria in Florida. In January 2009, EPA issued a “Necessity Determination” that criteria were necessary, and in December 2010 promulgated criteria for lakes, rivers, and streams in Florida. These are scheduled to become effective in Florida in March 2012.

In March 2011, EPA released a Memorandum that detailed the eight most crucial elements EPA believes are necessary for a State program to effectively manage nutrient pollution. In response, the FDEP filed a petition with EPA on April 22, 2011, requesting that EPA rescind its January 2009 “Necessity Determination” and promulgated rules. The petition documents that Florida has comprehensively addressed the eight elements outlined in the Memorandum, and that EPA would not have made its original “Necessity Determination” if it had evaluated Florida’s programs against the eight elements. The eight elements include:
1. Prioritize Watersheds for Nitrogen and Phosphorous Loading Reductions
2. Set Watershed Load Reduction Goals Based Upon Best Available Information
3. Ensure Effectiveness of Point Source Permits in Targeted/Priority Sub-Watersheds
4. Agricultural Areas- target most effective innovated practices
5. Stormwater and Septic Systems
6. Accountability and Verification Measures

FDEP strongly believes that it is meeting or exceeding the eight elements.

**Attachments:** See attached resolution.
RESOLUTION 2011-09

A RESOLUTION OF THE CITY OF MOUNT DORA, FLORIDA, REQUESTING THAT THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY AFFIRMATIVELY CONSIDER AND GRANT THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION’S PETITION REQUESTING THAT THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY WITHDRAW ITS DETERMINATION THAT NUMERIC NUTRIENT CRITERIA ARE NEEDED IN ONLY FLORIDA; REPEAL FEDERALLY-PROMULGATED NUMERIC NUTRIENT CRITERIA FOR FLORIDA; DISCONTINUE PROPOSING OR PROMULGATING ADDITIONAL NUMERIC NUTRIENT CRITERIA IN FLORIDA; AND, PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Mount Dora, Florida, has long recognized the detrimental effects of the introduction of excessive amounts of nitrogen and phosphorus into the local surface waters surrounding the City of Mount Dora; and

WHEREAS, annual analysis and review of the Lake County, Florida, ambient surface water quality within all of its lakes has been ongoing since 1978; and

WHEREAS, in 1992 the City of Mount Dora, Florida, adopted a comprehensive Stormwater Management Plan outlining the state of all surface waters within the City of Mount Dora, Florida, and recommending a variety of retrofits and best management practices to stabilize and improve surface water quality; and

WHEREAS, in 2012 an update of the Stormwater Management Plan will be completed; and

WHEREAS, in 1969 the Council adopted an ordinance creating a Stormwater Utility, establishing a dedicated funding source for stormwater projects to improve surface water quality; and

WHEREAS, the City of Mount Dora, Florida, has supported the adoption and subsequent revisions to Section 403.067, Florida Statutes, concerning the implementation of the Total Maximum Daily Loads program in Florida; and

WHEREAS, the City of Mount Dora, Florida, has actively participated in the development of Total Maximum Daily Loads for Lake Dora locally and also in the development of the Upper Oklawaha Basin Management Actin Plan; and

WHEREAS, the City of Mount Dora, Florida, considers their actions to maintain and improve surface water quality within the City of Mount Dora, Florida, to be in close compliance with the intent of both the United States Environmental Protection Agency and the Florida Department of Environmental Protection Agency; and
WHEREAS, the Florida Department of Environmental Protection has reinitiated its own rulemaking process to adopt numeric nutrient criteria for Florida waterbodies; and

WHEREAS, the City of Mount Dora, Florida, considers the actions of Florida city and county governments, the Florida Department of Environmental Protection and the Florida Legislature to be consistent with the key principles of a model state program for the reduction of nutrients as described in the Environmental Protection Agency’s Memorandum to Regional Administrators of March 16, 2011; and

WHEREAS, the City of Mount Dora, Florida, supports the Florida Department of Environmental Protection’s Petition requesting that the United States Environmental Protection Agency rescind its determination that federal numeric nutrient criteria are needed in Florida and strongly requests that the United States Environmental Protection Agency consider this Petition

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNT DORA, FLORIDA:

SECTION 1. The City of Mount Dora, Florida, hereby requests that the United States Environmental Protection Agency (EPA) affirmatively consider and grant the Florida Department of Environmental Protection’s Petition requesting that EPA:

1. Withdraw its January 2009 determination that numeric nutrient criteria are necessary only in Florida;
2. Immediately initiate the repeal of 40 C.F.R. 131.49, providing for EPA-developed numeric nutrient criteria in Florida; and,
3. Discontinue proposing or promulgating further numeric nutrient criteria in Florida.

SECTION 2. The City Manager is hereby directed to forward a copy of this Resolution to EPA Administrator Lisa Jackson, Governor Rick Scott, State Senate President Michael Haridopolos and Speaker of the House of Representative Dean Cannon, the Florida Congressional Delegation, and the local state Legislative Delegation

SECTION 3. The City Manager is hereby directed to forward a copy of this Resolution to the Florida League of Cities, the Florida Association of Counties and the Florida Stormwater Association.

SECTION 4. This Resolution shall take effect immediately upon adoption.

APPROVED AND ADOPTED by the City of Mount Dora, Florida, on the ___ day of ________, 2011.
DATE:  6-7-2011

TO:    Mayor and City Council

FROM:  T. Randall Scoggins, Chief of Police

VIA:   Mike Quinn, City Manager

RE:    Resolution Regarding FEMA Grant Funding

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**Recommendation:**

Council passage and adoption of attached resolution.

**Background/Information:**

The Florida Division of Emergency Management and the Federal Emergency Management Agency (FEMA) have recommended that all local governments, in cooperation with their local county department of emergency management, develop and maintain a hazard mitigation plan.

Stipulations and regulations for the receipt of certain types of FEMA funding and potential grants related to hazard mitigation include the requirement for this multi-jurisdictional planning.

The attached resolution adopts the proposed Lake County Multi-Jurisdictional Hazard Mitigation Plan and meets the state and federal requirements in this area.

Sean Loughlin, from Lake County Emergency Management, will be on hand at the council meeting to further explain and answer any questions any of you may have.

The city attorney has reviewed the document and appropriately revised it to apply to Mount Dora. He has advised he does not see any negative outcomes to our adoption of it. For all the rationale in this memo staff recommends adoption of the resolution.
RESOLUTION # 2011-10

A RESOLUTION OF THE CITY OF THE CITY OF MOUNT DORA, FLORIDA, ADOPTING THE LAKE COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN AND PROVIDING AN EFFECTIVE DATE.

WHEREAS the Florida Division of Emergency Management and the Federal Emergency Management Agency recommends that all local governments, in cooperation with their local county department of emergency management, develop and maintain a hazard mitigation plan; and

WHEREAS the CITY of MOUNT DORA desires to have and participate in this plan to protect the life and property of its citizens; and

WHEREAS the CITY of MOUNT DORA, in cooperation with Lake County, has developed the plan, policies and procedures necessary to plan and develop projects to protect the citizens of MOUNT DORA and Lake County from hazards.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNT DORA, FLORIDA that the CITY of MOUNT DORA adopts the proposed Lake County Multi-Jurisdictional Hazard Mitigation Plan, dated March, 2010, identifying the hazards and strategies to mitigate those hazards.

THIS RESOLUTION shall become effective upon its passage and adoption according to law.

PASSED AND ADOPTED at the regular meeting of the CITY COUNCIL of the CITY of MOUNT DORA, Florida held on the ____ day of ____, 2011.

THE CITY OF MOUNT DORA, FLORIDA

By: _______________________

Attest:        Melissa DeMarco, Mayor

_____________________________
Gwendolen Keough-Johns, City Clerk

APPROVED AS TO FORM:

_____________________________
Clifford B. Shepard, City Attorney
DATE: June 7, 2011
TO: Mayor and City Council
FROM: Mark Reggentin, Planning and Development Director
VIA: Michael Quinn, City Manager
RE: City Council Redistricting

Recommendation:
Staff recommends approval of the attached City Council district map.

References/Support:
Existing City Council District Map
Proposed City Council District Map

Background/Information:
Each 10 years, coinciding with the release of the census information, governments required to reapportion the voting age population into equal districts to ensure equal representation of the public in their elected bodies. According to the Charter of the City of Mount Dora, four of the seven elected officials represent districts. Based upon this provision, the voting age population of the City must be reevaluated and divided into equal districts.

The current voter district boundary map is shown in Attachment 1. When redrawing district boundaries, the primary concern is to balance the district as closely as possible to divide the voting age population equally among districts. The total voting age population is 9893. It should be noted that there are discrepancies in the census numbers that had to be taken into account to arrive at this figure. The first is an area of unincorporated Lake County south of CR 19A west of Eudora road (shown in red on the Proposed District Map) that was included in the city limits. Due to the fact that they are not in the City, 131 individuals of voting age were deducted from our total. The second issue relates to the roadway annexations that took place two years ago. The policy of the Census Bureau is to “snap” a line within 30 feet of the right-of-way and pick up the population on the adjacent properties. An additional 48 eligible voters not located within the city limits were included as part of the right-of-way annexations (shown in black on the Proposed District Map). These too have been deducted from the total. Based upon the total of 9893 eligible voters within the city limits, the goal was to divide each district into
blocks of 2473 eligible voters.

When redrawing district boundaries four primary issues are taken into consideration. First is to balance the districts numerically so that as close to an equal number of eligible voters reside in each district as possible. Second is to respect the location of the residences of the existing district council members. These are shown as black dots on the Proposed District Map. The intent is to not unseat a sitting council person by the administrative act of reapportionment. Next is to take the existing district boundaries into consideration and to the greatest extent possible make adjustments to the existing district boundaries. This is sometimes difficult during periods of high population change. Finally is to ensure that the districts are reasonably compact and contiguous.

The Proposed District Map achieves these four goals. The greatest variation from the goal of a balanced district is three (3) eligible voters; each sitting district council member remains in their respective district; to the greatest extent possible the integrity of the current districts are maintained; and the districts are reasonably compact and contiguous considering the unique shape of the city limits.

To provide some insight into the configuration of the districts, we have included the voting age population within each census block on the Proposed District Map. This is the smallest discrete population unit available for redistricting. The peculiar shapes and sizes of the blocks in terms of area and voting age population made this year’s reapportionment a unique challenge.

The Supervisor of Elections has requested that the new district boundaries be established by the qualifying date for City elections which is August 29th. Due to the fact that the districts are described in the Code of Ordinances, an ordinance will be required to amend the districts. In order to meet this deadline, the ordinance must be presented to the Council no later than the first meeting in August.

**Attachments:**
Existing City Council District Map
Proposed City Council District Map
Legend
- Council Members Location
- City Limits
- Census Block - Pop. 18 yrs & Over

Proposed Districts and Population
- Persons In R/W - 48*
- Persons Not In City - 131*
- D1 - 2,473
- D2 - 2,470
- D3 - 2,476
- D4 - 2,474

Total Adjusted Population: 9,893
(* Less persons in R/W and Not in City)

District Goal: 2,473 Persons/District

Note: 2010 Census Data (Table QT-PL) Block Level:
Total population = 10,072.
48 persons assigned to census blocks in right-of-way (R/W) and 131 persons assigned to census blocks that are not in city limit. These persons have been removed from overall total.
10,072 - 179 = 9,893
DATE: June 7, 2011

TO: Mayor and City Council

FROM: Roy Hughes, Parks and Recreation Director

VIA: Michael Quinn, City Manager

RE: Request for Site Plan Approval; Recreation and Nature Park; Located East of Unser Street at the Terminus of 9th Avenue (1550 E. 9th Avenue); City of Mount Dora (Owner); Parks and Recreation Department, Roy J. Hughes (Applicant); and BESH Charles C. Hiott, PE (Project Engineer).

Recommendation:

Staff recommends approval of the above-referenced request for Site Plan, subject to approval by the Planning and Zoning Commission.

The Parks and Recreation Advisory Board at their regularly scheduled meeting on May 16, 2011, recommended approval of the Recreation and Nature Trail Site Plan.

References/Support:

Background:

SITE SUMMARY:
Existing Use: Vacant Land
Proposed Use: Passive recreation site (benches, playground, pavilion, and restrooms)
Future Land Use: Passive Recreation
Zoning: GB
Overlay Zones: None
Site Areas: 3.68 acres

On July 10, 2010, the Planning and Zoning Commission approved a Site Plan for a 48.71 acre site for numerous recreation and park amenities. Subsequent to this approval, the City has re-worked the scope of the proposed park improvements. The main park theme is still intact with a proposed playground, pavilions, parking, restroom facilities, and the 9th Avenue roadway improvements from Unser Street to the park site entrance. The floating dock located off Lake Franklin and the multi-purpose fields are not being proposed at this time. The site improvements include additional landscaping with a row of Crape Myrtle Trees at the project site at 9th Street. Internal Live Oaks are planned around the playground area.
**Attachments:**
Vicinity Map
Site Plan

**Additional Information for Applicant:**

Additional City Review Steps (based on the project scope of work):

1) Site Development Permit;
2) Applicable permits; and
3) As-Built Drawing required once all site improvements have been completed.
SITE PLAN
FOR
RECREATION AND NATURE PARK

LEGAL DESCRIPTION:

PANOR. NO. 1:
BEGINNING WHERE THE SOUTHWEST END OF THE SOUTHWEST line of Section 1, Township 20 South, Range 31 West, Lake County, Florida, shall be at the southwest corner of Lake County, Florida, and is hereby described as follows:

The point of beginning shall be at the southwest corner of Section 1, Township 20 South, Range 31 West, Lake County, Florida, thence east 300 feet, thence north 300 feet, thence west 300 feet, thence south 300 feet to the point of beginning, as shown on the Site Plan.

PANOR. NO. 2:
The point of beginning shall be at the southwest corner of Section 1, Township 20 South, Range 31 West, Lake County, Florida, thence east 300 feet, thence north 300 feet, thence west 300 feet, thence south 300 feet to the point of beginning, as shown on the Site Plan.

INDEX OF SHEETS
1. COVER SHEET
2. DEMOLITION PLAN
3. MASTER PLAN
4. ROAD IMPROVEMENT PLAN
5. GEOMETRY PLAN
6. GRADING AND UTILITY PLAN
7. DETAIL SHEET
8. DETAIL SHEET
9. DETAIL SHEET
10. DETAIL SHEET
11. DETAIL SHEET

VICINITY MAP

MAY 17, 2011
DATE: May 17, 2011

TO: City Council

FROM: Gus Gianikas, Assistant Director Planning & Development

VIA: Michael Quinn, City Manager

RE: CRA AC new appointment

Attached is the current roster for the Community Redevelopment Agency Advisory Committee. This is to advise that there is one vacancy on the Community Redevelopment Agency Advisory Committee to be filled.

Appointed By: Term Expires:

District 2 December 31, 2012
Thielhelm
### Community Redevelopment Agency Advisory Committee
### Membership Roster – 2011

<table>
<thead>
<tr>
<th>MEMBER</th>
<th>CITY COUNCIL SEAT</th>
<th>DATE APPOINTED</th>
<th>TERM EXPIRES</th>
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<tr>
<td>Bootie Pearson</td>
<td>Mayor</td>
<td>December 5, 2006</td>
<td>December 31, 2011</td>
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<td>(was Bob Pearson)</td>
<td>Melissa DeMarco</td>
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<td>815 N. McDonald Street</td>
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<tr>
<td>403 Donnelly Street</td>
<td>The Drawer</td>
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<tr>
<td>Mount Dora, FL 32757</td>
<td><a href="mailto:thedrawer2@power1.com">thedrawer2@power1.com</a></td>
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<tr>
<td>383-6432 (H)</td>
<td>383-6994 (W)</td>
<td>383-9818 (Fax)</td>
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<td>Gary Courtier</td>
<td>District 1</td>
<td>July 20, 2010</td>
<td>December 31, 2012</td>
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<td>Janet Coffman</td>
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<td><a href="mailto:courtierconst@aol.com">courtierconst@aol.com</a></td>
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<td>735-1931 (H)</td>
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<td>Robert W. Thielhelm, Sr.</td>
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<td>February 2, 2010</td>
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<td>383-1052(W)</td>
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<td>Leigh Love</td>
<td>District 4</td>
<td>September 7, 2010</td>
<td>December 31, 2012</td>
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<tr>
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<tr>
<td>Marie Kiser</td>
<td>At-Large 1</td>
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<td>Vasco Watters</td>
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<tr>
<td>941 N Grandview Street</td>
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<tr>
<td>Mount Dora, FL 32757</td>
<td><a href="mailto:mariekiser@centurylink.net">mariekiser@centurylink.net</a></td>
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<tr>
<td>348-2404 (H)</td>
<td></td>
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<tr>
<td>David Stanley</td>
<td>At-Large 2</td>
<td>April 5, 2011</td>
<td>December 31, 2011</td>
</tr>
<tr>
<td>(was Wayne Mercer)</td>
<td>Thomas Eppich</td>
<td></td>
<td></td>
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<tr>
<td>1704 Overlook Drive</td>
<td>Mount Dora, FL 32757</td>
<td></td>
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<tr>
<td>Mount Dora, FL 32757</td>
<td><a href="mailto:davidstanley11@gmail.com">davidstanley11@gmail.com</a></td>
<td></td>
<td></td>
</tr>
<tr>
<td>383-5938 (H)</td>
<td>786-395-1675 (Cell)</td>
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</tbody>
</table>

**Send meeting notice to:** Chamber & Merchants

The CRA Advisory Committee meets the first Wednesday of each month at 5:30 p.m. in the Board Room at City Hall, 510 North Baker Street, Mount Dora.